



Home of the  
**ROCKETS**

153 Panther Path  
Fayetteville, GA 30215

**Our Colors:**  
**Blue, Green, Gold**

**Effort, Enthusiasm, Encouragement =**  
**EXCELLENCE**

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## **AFTER SCHOOL PROGRAM**

Fayette County offers the After School Program (ASP) at each elementary school. The Peoples ASP is a voluntary extension of the regular school day. For a reasonable fee, Peoples students are able to remain at school for quality after school care from dismissal until 6:30. The program provides activities in a structured and safe environment which stress responsible behavior, respect for others, positive attitudes, and educational enrichment for all participants. Study time, physical activity, and enrichment programs are included in the schedule. For additional information, handbooks and registration forms are available in the school office.

## **ATTENDANCE**

### **Attendance Policy**

Good attendance is essential to insure that your child maximizes his/her opportunity to attain a quality education. The state attendance law states that children may be temporarily excused from school for the following

- Personal illness
- Serious illness or death in the immediate family
- Court Order
- Religious Holiday
- Instances in which attendance could be hazardous as determined by the Fayette County School System
- Service as a Page in Legislature
- Absence to vote in an election

**A written excuse for each absence is required and should be given to the teacher the day after the absence. Absences that are not documented with a parent note or doctor's excuse will be recorded as unexcused.**

Parents may request up to 5 days per semester for trips that are considered educational in nature. It is the responsibility of the parent to inform the school of the dates of this pre-arranged absence in advance of the trip. Teachers are not required to prepare assignments in advance for students who are anticipating days of absence. If the trip is approved, the student will be permitted to make up assignments missed while absent. Arrangements to make up assignments must be completed by the student no later than 5 days after the absence. If assignments are not completed, these absences will be documented as unexcused. All other absences due to trips or vacations, etc. are considered unexcused.

*Please note that according to the revisions in the compulsory attendance laws in Georgia, five cumulated unexcused absences or tardies result in a call or letter from the school. Parents must sign a written statement of possible consequences and penalties. After ten unexcused absences/tardies and notification, The Student Attendance Protocol Committee will be advised to determine if court action will be pursued for formal intervention.* Further information will be provided to parents during the first week of school.

Teachers will provide make-up work for students who are absent with a valid excuse for more than two consecutive days. Requests for homework should be made by 8:15 A.M. through the front office. Requests for homework may also be made via email to the teacher. Homework will be available at 3:00 P.M. The school is not obligated to provide homework or make-up work (or tests) for students whose absences are unexcused.

*If children are absent from school due to illness, they should not be in the building. This includes coming for lunch, book fairs, parent conferences, classroom/school events, etc.*

HB 984 provides up to five days of excused absences per year to students whose parents are in the military and are being deployed or on leave.

### **Early Check-outs**

Parents who are checking out their child early from school, must report to the front office. The front office staff will call for the student to be sent to the office. When a student is being checked out early by someone other than the parent/guardian, the parent should send a note stating who is picking up the student. This is for the child's safety. The person picking up the student should expect the front office staff to ask for identification.

## School Hours

School hours are from 7:45 A.M. to 2:30 P.M. Students should not arrive before 7:20 A. M., as there is no organized supervision of students before this time. **Students are tardy if they are not in the classroom at 7:45.** (Please note information about tardies in the above section.) Students who are tardy must be signed in by parents at the office and given a pass to class. If a student is picked up during the school day, a parent must report to the main office to sign the child out on the designated "Sign Out Sheet." The parent may be asked to show identification when picking up the child from school. If the child returns to school the same day, he/she must be signed in noting the time of return. A child must be in school for a minimum of three and one half-hours of instruction to be counted present for the day.

## CLINIC AND MEDICATIONS

The Fayette County School System provides a school nurse at each elementary school. The school nurse will assist students who become sick or injured while at school and will dispense medications prescribed by physicians. It is imperative that parents provide us with home, cell, and business telephone numbers and notify us of any changes in these numbers. It is important that we have **at least one emergency number of a person in our geographical area to contact in case parents cannot be reached.**

Our school nurse is proud to be part of the team effort that supports student success at Peebles. We need the assistance and cooperation of each parent/guardian in preparing for the possibility that a child might need to take medication, become ill, or have an accident during school hours. ***Immunization Information, the School Medication Policy, School Medication Authorization and Health Care Plans*** are available on the Fayette County Board of Education web site at [www.fcboe.org](http://www.fcboe.org) under "School Health Services".

## Student Illness/Injury

The main reasons for keeping a child home are that he/she is too sick to participate comfortably at school or might spread a contagious disease to other students. If a child has been **diagnosed with a contagious disease, please contact the clinic** so other students' parents and school staff may be alerted of the symptoms. **Primary reasons to keep a student home from school include the following conditions. Students may not return to school until they have been fever-free and symptom-free for a minimum of 24 hours and ONE complete school day.**

<b>Fever &gt;100.0 F</b>	Should stay home until there is NO FEVER for 24 hours WITHOUT MEDICATION. Call your doctor if the fever is with pain, rash, weakness, vomiting or diarrhea.
<b>Diarrhea &amp; Vomiting</b>	Should stay home with one event of watery diarrhea or vomiting. Call your doctor if diarrhea or vomiting continues or with fever, rash or weakness.
<b>Persistent Coughing</b>	Should stay home if cough worse than you would expect with a cold. Call your doctor if trouble breathing or has a fever.
<b>Sore Throat</b>	Should stay home if sore throat with fever or severe sore throat without fever. Call your doctor if there is a quick onset of fever and sore throat without cold symptoms.
<b>Pinkeye</b>	Should stay home if eye red with cloudy or yellow drainage. Call your doctor for treatment.
<b>Persistent Ear Pain</b>	Should stay home if severe or recurrent ear pain. Call your doctor for treatment.
<b>Chickenpox</b>	Should stay home until all bumps are scabbed and no new bumps have shown up in 2 days. Call your doctor for treatment of symptoms.
<b>Impetigo</b>	Should stay home if red, oozing blisters with yellow scabs on body or face. Call your doctor for treatment and release to return to school.
<b>Scabies</b>	Should stay home with scabies itching and rash for 24 hours after treatment begins. Call your doctor for treatment.
<b>Head Lice</b>	Should stay home until treated and nits removed. Must be cleared by clinic to return to school.
<b>Stomach Ache</b>	Should stay home if complaints of stomach ache especially with movement or eating. Call your doctor.

When there is doubt about sending a student to school, please consult your doctor. The school nurse or principal may ask for a "Release to Return to School" from a doctor before returning to school. Remember to make sure that the school knows how to reach you during the day.

### **Student Emergency/Safety Information**

Parents must update and sign the Emergency/Safety Card annually to enable the school to contact a parent in case of an emergency. **If any information changes during the school year, contact the school immediately.**

### **Immunization Certificates**

All students entering or attending Grades Pre-KG through 12th grade in the Fayette County School System are required to have a complete Georgia Certificate of Immunization (Form 3231) in accordance with Georgia Law, OCGA 20-2-771. All students must be immunized against disease as specified by the Georgia Department of Human Resources, or have medical or religious exemption on file at school. **NEW Immunization requirements for Pre-Kindergarten, Kindergarten, "New Entrants", and 6<sup>th</sup> Grade students are available on the website.**

### **Health Care Plans**

**If a student has a severe allergy, asthma, diabetes, seizures or other chronic health condition which may require medication or special care during school hours, we recommend that the healthcare provider complete and sign a *Health Care Plan* available on the website or from the school nurse.**

Working together, the school and parent can promote the health and wellbeing of your student and ensure they obtain the maximum educational benefit while at school. Please contact the School Clinic if you have any questions or concerns.

**Injuries:** Minor cuts, scrapes, or bruises will be treated in the clinic. Other more serious injuries will be reported to the parents.

**Emergencies:** In the event of a situation requiring immediate medical attention, paramedics will be called. If deemed necessary, the child will be transported to a local medical facility at the parents' expense.

**Special Problems:** If your child has any special problems of which the school needs to be aware, (allergies, seizures, asthma, etc...) please notify the school in writing.

**Medications Policy (JGCD): (Revised July 28, 2008)**

It is the policy of the Fayette County School District that the administration of medication by the staff members of the Fayette County Schools to students shall be permitted if it is not feasible for the parent or legal guardian to administer the medication at home. In the event the administering of medication to a student during school hours is necessary, each school will provide appropriate control and assistance in the administration of the medication.

1. The principal or staff member designated by the principal (school nurse) shall be responsible for administering or assisting the student in self-administration of medication, documentation of administration of medication, and storage of all medications in a locked cabinet.
2. The parent or legal guardian must complete and sign the School Medication Authorization for administration of any medication at school detailing the student's physician, medication's name, dosage, and frequency. For a prescribed medication or homeopathic medication/supplements, a duly-licensed, Georgia physician must also sign the School Medication Authorization or Health Care Plan detailing the medication name, dosage, time of administration, and potential side effects. The medication will be administered only in accordance with the written instructions from the prescribing physician. The parents or legal guardians shall authorize the staff member assisting with the administration of medication to correspond directly with the student's physician in the event the staff member deems it appropriate or necessary. The parent/legal guardian should also be contacted as soon as possible if this should occur. Only medical information related to this instance shall be discussed.
3. All medications and corresponding authorizations must be brought to the school office or clinic by a parent or legal guardian or other designated adult. In the event that a parent or legal guardian cannot bring the medication to school, it is the parent's or legal guardian's responsibility to notify the school. The principal or staff member designated by the principal can give approval for the student to transport the medication and School Medication Authorization or Health Care Plan to school before the beginning of the school day.
4. All medications must be in their original containers with unexpired dates and labeled in English. Prescription medications must be clearly labeled with the physician's name, medication's name, strength, dosage, date, time for administration, and dispensing pharmacy. Prescription medication at school shall be limited to no more than a 30-day supply. Homeopathic medications/supplements will only be accepted if the Medication Authorization

or Health Care Plan is signed by a physician. Parent or legal guardian must provide over-the-counter medications or homeopathic medication/supplement to the clinic.

5. Under certain circumstances, a student who has a serious condition (i.e. asthma, diabetes, or allergic reaction) may be granted permission to carry medication (such as inhaler, glucose tablet, Epi-pen, or internal Insulin pump) on his/her person. Such permission will only be granted in response to a written statement from the student's physician and parent or legal guardian that such a need exists based on a serious condition on a completed and signed School Medication Authorization or Health Care Plan. The parent or legal guardian must also sign a statement releasing the school district and its employees and agents from civil liability if the self-administering student suffers an adverse reaction as a result of self-administration of such medication or for a designated staff member administering such medication to students who are unable to self-administer because of age or any other reason.
6. Nurses or other school employees are authorized to administer epinephrine, if available, to a student who is having an actual or perceived anaphylactic adverse (allergic) reaction, regardless of whether the student has a prescription for epinephrine. Any school employee who in good faith administers or chooses not to administer epinephrine to a student in such circumstances shall be immune from civil liability.
7. All medications (prescription and over-the-counter) require an appropriate completed and signed School Medication Authorization or Health Care Plan (parent or legal guardian and/or physician) for each new school year or whenever there are changes in the student's medication to be administered at school.
8. Any student not complying with this policy and possessing any medication (prescription or over-the-counter) on the school campus shall be subject to discipline as set forth in Fayette County School's *Student Code of Conduct* policy.

## **DRESS**

Appropriate dress and hygiene are expected of all students. Students are to wear clothing and shoes that allow them to participate safely in all school activities. **Any clothing, hairstyle, etc. which distracts from learning will not be accepted. Recognizing that there is a difference in the nature and maturity of K-5 elementary students, professional discretion will be used when enforcing dress code expectations. The following outlines inappropriate school dress:**

- **Short shorts, dresses, or skirts with hems above fingertip length**
- **Clothing that is form-fitting; i.e., Spandex shorts or leggings worn without appropriate outer garment or without clothing that is of appropriate length**

- **Backless or strapless dresses or shirts**
- **Clothing that shows skin at the waist**
- **Visible undergarments**
- **Transparent or mesh clothing without appropriate clothing underneath**
- **Tank tops or spaghetti straps with less than three fingers width**
- **Hats, caps, or hoods (hats must be stored in book bags)**
- **Clothing that is discriminatory in nature; depicts inappropriate role models; includes profanity; or promotes drugs, alcohol, or tobacco**

If students wear inappropriate clothing, parents will be notified to bring other clothes, or the student will be sent to the clinic to find appropriate clothing to wear. Hats of any type are not to be worn in the building. (Exceptions for medical conditions involving the head may be made.) Please refer to the copy of the Fayette County Student Code of Conduct you will receive.

**When visiting the school, parents or other adults must abide by the student dress code, as adults are models for our students.**

## **ELECTRONIC EQUIPMENT**

In order to safeguard the possessions of students and eliminate disruptions in instruction, we ask that no electronic equipment (radios, any MP3/iPod/music devices, computer/handheld game systems, laptops, etc.) be brought to school. Electronic communication devices (cell phones) are not permitted to be visible on the student. This type of equipment will be taken by the teacher and may be reclaimed by the student's parents at the end of the day or at the parent's convenience. Additionally, the school will not be responsible for any electronic devices owned by, and brought to school, by students.

## **EMERGENCY PREPAREDNESS AND INCLEMENT WEATHER PLAN**

Our School Safety Plan and Emergency Preparedness Plan are created and maintained to safeguard your child in the event of an emergency. **It is extremely important that all emergency information in your child's permanent record (Infinite Campus) and on all emergency forms be accurate and up to date. Please notify the school immediately with any changes in information.**

In the past, inclement weather has caused mid-day school closings. Please listen to WSB radio 750 AM or WGST radio 640 AM, check the Fayette County Schools web site at [www.fcboe.org](http://www.fcboe.org),

or tune in to Comcast channel 24 for school closings. Parents/guardians are responsible for knowing if schools are closed. Unless otherwise notified by a parent/guardian, all means of transportation home will remain the same during any potential early dismissal. When inclement weather causes a mid-day school closing, students in the After School Program must be picked up as soon as possible.

## **FIELD TRIPS**

Classes occasionally take field trips to support, extend, and enhance curriculum and instruction. Since these are school functions, students attending the field trip must ride the bus to and from the destination. To ensure safety, some parents will be asked to chaperone the students on the field trip. ***Parents who are chaperoning are not allowed to bring siblings to the field trip*** because a chaperone cannot attend to the assigned students while also attending to a young child. Because a field trip is not a family outing but an extension of school, it is requested that families (parents and preschool children) not meet the students at the destination and participate in the activities. Supervision of students on field trips is much more difficult when extra family members who are not chaperones are present. We have many other activities at school that promote family involvement. Students should return to school on the bus rather than leaving the field trip destination with a parent chaperone. Parent chaperones may meet students at school to officially check them out after the field trip if needed.

## **GRADING PROCEDURES**

Fayette County Schools operate on the semester system with each semester being divided into two grading periods. Kindergarten through fifth grade students receive a report card every grading period and a formal progress report at the midpoint of each grading period. The report cards are correlated with the strands on the CRCT. Second through fifth grade students receive letter grades. Parents at some grade levels use an on-line "parent portal" as a means to view their child's academic performance. Log in information will be provided by the teachers at those grade levels.

## **Kindergarten and First Grades**

- 4 Working above grade level standards
- 3 Working at grade level standards
- 2 Working at grade level standards with accommodations
- 1 Working below grade level standards with accommodations
- \* Not Formally Assessed
- S Satisfactory
- NI Needs Improvement

## **Second, Third, Fourth, and Fifth Grades**

A+ 98-100	A 93-97	A- 90-92
B+ 88-89	B 83-87	B- 80-82
C+ 78-79	C 73-77	C- 71-72
D 70	F Below 70	

- 4 Working above grade level standards
- 3 Working at grade level standards
- 2 Working at grade level standards with accommodations
- 1 Working below grade level standards with accommodations
- \* Not Formally Assessed
- S Satisfactory
- NI Needs Improvement

“Working with accommodations” means that a student receives help beyond the normal assistance a teacher gives to all students. This extra assistance may be provided by the classroom teacher, a paraprofessional, through the Early Intervention Program (EIP), an Individualized Education Plan (IEP), or the Student Support Team (SST).

## **HOMEWORK**

Homework provides important reinforcement and review of previously taught concepts. It also encourages practice in personal responsibility and organization skills. In addition, homework is an integral component of the county adopted curricula. An appropriate amount of homework is assigned in all grades based on individual students and grade level needs. Care should be taken to insure that students can be successful with assignments.

## **LOST AND FOUND**

We encourage students to assume responsibility for personal belongings, textbooks, and other school property. We do, however, provide an area in the hallway near the clinic for lost and found items. Personal belongings can be returned more easily when they have the student's name on them. At the end of each semester, unclaimed items will be donated to a local charity.

## **MEDIA CENTER**

The media center operates on a flexible schedule, and media services and resources are accessible as needed throughout the day. Students may visit the media center 8:00 A.M.-2:20 P.M. for study, browsing, or book checkout as needed. In addition, students may visit the media center 2:30 P.M. - 2:45 P.M. if accompanied by a parent and if the media center is not being used for other activities such as staff meetings at that time. Students may check out books as often as they desire as long as they do not have overdue books. The media staff will be available to assist students and teachers in the media center. The media specialist and teachers plan together for instructional classes.

## **MOMENT FOR QUIET REFLECTION**

During the 1994 session of Georgia's General Assembly, Senate Bill 396 was passed which provides for a mandated "moment of quiet reflection" to be observed daily in every public school classroom. In compliance with the law, teachers and students will observe a moment of silence to reflect on the day's activities each morning during the morning announcements. It is requested that parents visiting the building at this time observe the moment of quiet reflection along with the students.

## **NONDISCRIMINATION POLICY**

Peoples Elementary does not discriminate on the basis of race, color, religion, national origin, sex, or handicap and will provide a free and appropriate public education for each student and an appropriate work environment for each employee within its jurisdiction.

It is the intent of the Fayette County Board of Education to ensure that students and employees who are handicapped within the definition of Section 504 of the Rehabilitation Act of 1973, the American Disabilities Act (ADA), and Title IX regulations are identified, evaluated, and provided with appropriate educational services and/or working conditions. Students and employees may be defined as handicapped under any of the above listed laws or regulations. The contact coordinators are listed in the Fayette County Code of Conduct.

## PARENT NOTES AND PHONE CALLS

Parents are requested to limit phone calls to the school office to school business and emergency situations. Information is provided to parents on the weekly menu, occasional notes, our web site, school email messages, messages through Infinite Campus, grade level or individual teacher newsletters and emails, and the PTO newsletters. A note to the teacher can address specific questions. ***Arrangements for after school pickup should be made with your child before coming to school and with a written note to the teacher rather than through a phone message to the office or an email. Since the front office is unable to verify the identity of callers, only in extreme emergencies will changes in transportation/supervision be accepted by telephone, and changes by telephone cannot be made after 2:00 P.M.*** Teachers can generally be reached by calling the school office between the hours of 2:30 P.M. and 3:00 P.M. Unless it is an emergency, teachers will not be called out of class to receive telephone calls. Parents are encouraged to contact teacher via email ***except for transportation changes***. Teachers' email addresses are lastname.firstname@fcboe.org.

Parents who are checking out their child early from school, must report to the front office. The front office staff will call for the student to be sent to the office. When a student is being checked out early by someone other than the parent/guardian, the parent should send a note stating who is picking up the student. This is for the child's safety. The person picking up the student should expect the front office staff to ask for identification.

## PARENT-TEACHER CONFERENCES

A good way to establish a working relationship and open, honest communication between the school and home is through parent-teacher conferences. Teachers will request formal conferences at least once during the year, and parents should request a conference any time there are questions or concerns about your child's education. ***We request that parents not try to have "mini" conferences with teachers during the instructional day.*** All conferences

should be scheduled before/after school or during a teacher's planning time. Please feel free to leave a message for the teacher during school hours to schedule a conference. *We respectfully request that you avoid calling your child's teacher at home or on his/her cell phone.*

## PARENT VISITATION

Parents are welcome to visit our school at anytime. For the safety of our students, all parents and visitors **must** report to the school office to obtain a visitor's badge before proceeding into any other area of the school. Parents who wish to observe instruction are advised to schedule this time in advance with the teacher. Parents are invited to join their children for lunch. Please let the cafeteria or office know in advance so that the cafeteria staff can prepare enough food. *When visiting at lunch, please sit at the visitors' table with your child. Due to space constraints, please do not invite your child's friend(s) to join you at the guest table.* When parents sit at the student tables, there is often not enough room for classroom students. *Because lunch time is a wonderful social opportunity for students, we suggest that parents and guests limit their lunch visits to special occasions, such as birthdays. In addition, we ask that guests avoid eating lunch with students during the first two weeks of school, as students practice lunchroom procedures and enjoy meeting their classmates.*

When visiting the school, parents are asked to use appropriate cell phone etiquette. *We ask that cell phones be turned off or placed on the vibration setting.* Because it is disruptive in the classrooms and hallways, cell phone use should be limited to emergency situations rather than long personal or business related conversations.

Many students are allergic to or afraid of certain animals. **Therefore, please do not bring pets to school, even during afternoon pick up.**

## PARENT VOLUNTEERS

There are many opportunities for parents to volunteer at school through the PTO and with classroom teachers. ***Younger siblings should not accompany parents to their volunteer duties in the classroom.*** Young children can be distracting to students during instructional time. We want our students to receive quality instruction at all times - even when there are parent volunteers in the room. If you cannot make arrangements for younger siblings, there are a number of ways to volunteer your time and talents without being in a classroom such as working in the parent work area or taking work home to complete.

## PARTIES

**School Parties:** There will be three class parties during the year - Semester (Holiday) Break, Valentine's Day, and End-of-the-Year. Room parents help the classroom teacher coordinate and plan these parties. Other parents may be requested to help and/or contribute refreshments for these special occasions. Additionally, there will be other school-wide events and celebrations planned during the year. ***School parties are not considered family events but celebrations for the students in the class; therefore, younger siblings are not invited to these events.*** We have many other school activities that promote family involvement, and our parents (and siblings) are welcomed and encouraged to attend our school-wide events.

**Individual Birthday Parties:** Students' birthdays may be recognized at school by providing simple refreshments (cookies, cupcakes, pre-sliced cake/large cookie, etc.) during snack time or lunchtime. The snacks are for the child's class only and not to be distributed to selected individuals at other lunch tables. Please notify the teacher when sending birthday snacks. **Students are not to distribute invitations to private parties unless all students in the class are invited.**

**Deliveries:** We ask that you do not send items through delivery services (flowers, balloons, cookies, etc.) to your child at school on a birthday or other special occasion. Classes will not be disrupted for delivery of such items. The items (especially the ones with balloons or glass containers) cannot be taken home on the bus. We will call parents to pick up delivered items.

## **SEXUAL HARASSMENT AND BULLYING**

All students have a right to an education free from sexual harassment and bullying. If a student feels his or her rights have been violated, it should be reported to the principal. All cases will be investigated immediately and thoroughly. Appropriate action will be taken. The Fayette County Board of Education has a policy on sexual harassment that will be followed.

## **STUDENT ASSESSMENT**

The primary purposes of assessment and evaluation are to determine what each child has learned, improve instruction, assess curricular goals, and examine the student learning process. Assessment is an ongoing, natural part of everyday instruction. Teachers assess their students using observation, formal skill tests, anecdotal records, work samples, and standardized tests. Portfolio assessment is a way to organize the documents to create an informative and accurate picture of a student's personal development and academic growth. Portfolio documentation may include the assessment tools mentioned above as well as writing samples, response logs, audiotapes, checklists, questionnaires, and records of conferences. Evaluation is used to indicate student's strengths and weaknesses and can be used to offer suggestions for helping students.

### **Standardized Tests**

(Test information is subject to Change)

Each year the Fayette County School System administers standardized tests. Test results are used to identify a child's potential strengths and weaknesses, to examine and compare system level scores and individual school's scores, and to determine and prioritize staff development needs. The following standardized tests are administered during the school year:

- Nationally Standardized Norm-Reference Test (ITBS) - This test is an academic achievement test that compares your child to students in his/her class, grade, school, school system, and nation. (Given in the fall to 3<sup>rd</sup> grade students.)
- Georgia Kindergarten Inventory of Developing Skills (GKIDS) - This test is a developmentally appropriate measure of skills obtained in kindergarten. Students are assessed during the year on structured test items and observations. The test is one measure used to determine a student's readiness for first grade.
- Writing Assessment - This is a state-developed test to assess third and fifth grade students' writing skills. Third grade students are assessed on four types of writing:

response to literature, informational, narrative, and persuasive. Fifth grade students participate in an "on demand" writing assessment that requires one of the following types of writing: informational, persuasive, or narrative. Students' compositions are evaluated in the areas of ideas, conventions (grammar usage and mechanics), organization, and style.

- Criterion Referenced Competency Test (CRCT) - This state-mandated test is designed to measure students' knowledge of the state's Georgia Performance Standards (GPS). (Given in 3<sup>rd</sup> through 5<sup>th</sup> grades in the spring.)

## STUDENT EXPENDITURES

**Insurance:** Accident insurance may be available through the school. There are two plans, and they cover accidents only. Ambulance transportation is not covered with the plans. Students will receive more information at the beginning of school.

**Field Trips:** Throughout the year, field trips will be provided for our students. Often a donation request will be made to offset the expense of the trip. Payment of a donation is voluntary but is greatly appreciated as we try to enhance the education of our students. Payment for field trips may be made by a check made out to Peeples Elementary or exact cash. Chaperone expenses should be paid separately. Because many field trip expenses are paid in advance, there are no refunds if a student pays for a field trip, but is unable to attend. There may be occasions when field trips must be cancelled due to lack of enough donations. If this is the case, all donations made will be refunded. Please note: If any field trip balances are remaining at the end the school year, the fund balance will be automatically converted to curriculum needs.

**Lunch:** School lunches are provided for students daily at the rate of \$2.15 per day or \$10.75 per week. Adult lunches are \$3.00 per day, and an extra drink is \$.40. **(Meal prices are subject to change.)** Free and reduced meal applications are available at [www.fcboe.org](http://www.fcboe.org). The cafeteria uses the WinSnap program that is a computerized point-of-sale system. Students have a debit account designated for lunch or a-la-carte items. Money is deposited into the account and the student enters his/her four-digit PIN number to access the account. The purchases are deducted. Ice cream and bottled drinks from the machine are not part of this program and must be purchased separately.

Parents are notified when the account balance is low. Deposit envelopes are available for student use and are to be returned directly to the cafeteria staff. Students may, of course, pay cash on a daily basis, but the student must enter the PIN number for accounting purposes. Students are encouraged to memorize their PIN number. Students whose accounts are empty or do not have money must "charge" lunch. The charge must be repaid the next day. After three unpaid charges, the student will be offered milk and a cheese sandwich for lunch until the unpaid charges are cleared.

*If charges are not reconciled by the end of the school year, that amount will be deducted from the first payments for lunches for the next school year. The cafeteria will accept cash only during the last two weeks of school. In addition, charges will not be accepted during the last two weeks of school.*

**School Store:** A school store will be open before school and will stock items such as composition books, pencils, erasers, and other items.

**Note:** It is helpful to send all money to school in a sealed envelope. Please designate the purpose of the money and who is to receive it. If paying by check, please put your child's teacher's name on the check.

## **STUDENT DIRECTORY INFORMATION**

As noted in the Fayette County Code of Conduct, the school system, including Peebles Elementary, will release to members of the public, upon request, directory information concerning any student enrolled in this school. Pursuant to the Family Educational Rights and Privacy Act (FERPA), parents have the right to refuse permission for any of these categories of information to be released concerning their children.

*As stated in the Fayette County Code of Conduct, any parent who wishes to refuse permission for any of the following categories of information to be released to the public may do so by informing the school principal in writing within 10 days of the first day of school each year or of their child's enrollment for those who enroll after school is in session.*

The following categories are designated directory information and can be released to the public:

1. Name of student
2. Home address of student
3. Home telephone number of student
4. Date and place of the student's birth
5. School-sponsored extracurricular activities and sports in which the student participates
6. Weight and height of students who are members of athletic teams
7. Dates of attendance at Peeples Elementary
8. Most recent educational agency or institution previously attended by the student
9. Awards and degrees received by the student
10. Student's major field of study

## **STUDENT SUPPORT SERVICES**

**Counselor:** Peeples Elementary has a full-time counselor and a part-time counselor who work with individual students, small groups, and classes. The counselors are available for parent consultation and can provide information about crisis situations, emotional issues, and self esteem. As a part of the county curriculum, all students will participate in a classroom guidance program on personal safety (child abuse prevention/awareness). Kindergarten and first grade students will see a puppet show, and second through fifth grade students will participate in a video based program. The counselors facilitate these programs, and parent volunteers assist with the puppet show. Fifth grade students will participate in a lesson on human growth and development. Parents have an opportunity to preview the videos used for this lesson and must give signed permission for their child to participate. A school counselor is the chairperson of the CARE Team (part of SST) that seeks to assist in the total well being of the students. The team has access to community agencies that can provide assistance to families in a variety of ways.

Other services available through the guidance/counseling program include the following.

- Rainbows - A grief/loss support group is offered for students who have experienced a significant loss such as death or divorce.
- Small Groups - Groups are offered to students who are referred by teachers, administrators or parents. Parent permission is obtained, and topics covered may include the following: self control, social skills, friendship, anger management, and study skills.

- Lunch Bunch Groups- Groups are offered to students who are referred by teachers, administrators, parents or students themselves. The group meets weekly during the students' lunch time. Topics may include social skills, making friends, and/or keeping friends. A Lunch Bunch Group is also offered to new students.
- Parent Enrichment Series - Several programs are presented each year related to education, child growth/development, parenting, family relationships, etc. Dates and times will be advertised. Look for information about the school systems's *Systematic Training for Effective Parenting (STEP)* and *Parenting with Love and Logic*.
- Mentoring Programs - Adult mentors (*FRIENDS*) and high school mentors (*Rockets and Starrs*) work with students in a variety of ways.
- Literacy Action Tutors - Trained adult tutors help students with improving reading skills.
- Parent Resource Center - Material on a variety of parenting topics including Love and Logic are available for check out in the counselors' office.
- Ambassadors - Fourth and fifth grade students, chosen by their teachers, help the counselors welcome new students and perform other leadership duties around the school.
- New Student Party - New students are welcomed to Peeples several times a year with either a "cookie" party hosted by the counselors and the Ambassadors or "lunch bunch" groups to give new students an opportunity to connect with Peeples.

**Drug Alcohol Resistance Education (DARE):** The DARE program, presented by a trained law-enforcement officer to all fifth graders, is designed to give young people the facts about drugs and alcohol. Its purpose is to "inoculate" students against negative peer pressure by teaching them self-management and resistance skills. Fifth grade students receive approximately 12 hours of DARE training.

**Second Step/Steps to Respect:** Second Step/Steps to Respect are school-wide violence prevention programs that teach skills in empathy, impulse control, anger management, and problem solving. The lessons relate to real problems that students may face. The students enjoy role-playing and class discussions, and they learn easy problem solving steps to follow. A "family component" is included in the yearlong program.

### **Response to Intervention**

If we truly believe that "all students can learn," then we need to be sure that we are doing "Whatever It Takes" to help all students be successful. Research based interventions are implemented when appropriate. In addition, frequent progress monitoring is conducted to assess student response to interventions.

Response to Intervention (RTI) and our Pyramid of Interventions (POI) provide a framework for us to ask the following questions:

- Are our kids learning?
- How do we know what they are learning? And most importantly,
- What are we prepared to do when they do not learn?

With RTI and the POI, we have a four-tiered process to systematically develop and deliver instructional and behavioral interventions to struggling learners. It provides us with a common focus and a common language regarding instructional practices and interventions. It can serve as a way to explore all avenues to assist students in their learning process.

The essential components of our POI and RTI include the following:

- providing scientific, research based instruction and interventions in the general education classroom;
- monitoring a student's progress in response to these changes in instruction and interventions; and
- using this information to shape instruction and make educational decisions.

**Tier 1 is Standards-Based Classroom Teaching and Learning.** It consists of high quality instructional and behavioral support that is provided for all students in general education. This includes implementing the Georgia Performance Standards (GPS) using research-based instructional practices, adjusting instruction to meet student needs, and monitoring student progress on a regular basis. Parents are notified of concerns related to their child's academic or behavioral struggles. If students still struggle, Tier 2 instruction is recommended.

**Tier 2 is Needs Based Teaching and Learning.** Students receive more specialized interventions, remediation, and acceleration within the general education setting. The "Success Team" work collaboratively to formalize interventions in addition to Tier 1 instruction. The classroom teacher, remedial teachers, connection teachers, or others generally provide Tier 2 instruction in small groups. Monitoring of the student's progress is increased. As always, communication with parents is vital, and the school's intervention plan must be communicated to parents. Should the student continue to show lack of progress or failure to thrive academically and/or socially and need more specialized instruction, Tier 3 level instruction is considered.

**Tier 3 is Student Support Team (SST) Driven Teaching and Learning.** At this point the SST reviews the student's progress and generally plans for more intensive and systematic instruction. Individualized assessments and evaluations are used to tailor interventions to the specific needs of a child. The interventions are provided one-on-one, in small groups, or in classes developed to accelerate learning and provide support. This instruction is more frequent and for longer periods of time. Progress monitoring is implemented more frequently to determine continued instructional interventions.

If, with all the interventions and intensive instruction provided, the data indicates a student still shows lack of appropriate academic or behavioral progress, Tier 4 interventions are considered.

**Tier 4 is Individually Designed Teaching and Learning.** At this point, the student is referred for a comprehensive evaluation and possible consideration for specialized programs through special education. Grade or subject-area acceleration may be considered for learners demonstrating the need and readiness. Other students may require adapted content and instructional delivery while still having access to the general curriculum.

## **STUDENT RESPONSIBILITIES AND EXPECTATIONS**

### **Discipline Philosophy**

Discipline with respect begins with love and empowers children by establishing lifelong guidelines for behavior that dignifies the rights of all. Discipline teaches children to make responsible decisions and experience logical and realistic consequences. Our goal is to foster a safe place to learn in which all students maintain their dignity and develop skills to achieve their personal best.

We use a *Love and Logic* approach as we work with students. *Love and Logic* is a philosophy of teaching children which results in more positive interactions with students. Love allows children to grow through their mistakes. Logic allows children to live with the consequences of their choices. *Love and Logic* is a way of working with children that puts parents and teachers back in control, teaches children to be responsible, and prepares young people to live in the real world, with its many choices and consequences. The *Love and Logic* approach helps children develop and grow in a healthy way, provides them with confidence and dignity, and teaches them how to become more responsible.

## **Code of Conduct**

The Lifelong Guidelines, Lifeskills, and our Love and Logic philosophy form the basis of Peoples' Code of Conduct. It reflects five basic expectations/responsibilities of our students.

1. I will keep others and myself safe.
2. I will treat myself, others, and property with respect.
3. I will be honest.
4. I will take responsibility for my actions.
5. I will work and behave in a courteous manner that does not disrupt others or myself.

## **Love and Logic Expectations**

Many teachers will post the "*How I Run My Love and Logic Classroom*" poster which adheres to our Love and Logic philosophy of problem solving.

- I will treat you with respect, so you will know how to treat me.
- Feel free to do anything that doesn't cause a problem for anyone else.
- If you cause a problem, I will ask you to solve it.
- If you can't solve the problem, or choose not to, I will do something.
- What I do will depend on the special person and the special situation.
- If you feel something is unfair, whisper to me, "I'm not sure that's fair," and we will talk.

## **Lifelong Guidelines**

The Lifelong Guidelines are the social/behavioral outcomes we set for our students:

- Trustworthiness
- Truthfulness
- Active Listening
- Respect (No Put-Downs)
- Personal Best

## Life Skills

The life skills help students do their personal best and take responsibility for their own growth in character and citizenship. These traits are emphasized daily.

- **Caring:** To feel concern for another person and show it by listening and trying to understand
- **Citizenship:** To behave as a supportive, contributing member of a country or community
- **Common Sense:** To make wise choices about everyday decisions
- **Cooperation:** To work together to get a job done
- **Courage:** To be strong and not afraid to stand up for what you believe is right
- **Curiosity:** To have an eager desire to learn
- **Effort:** To try your hardest
- **Flexibility:** To be able to change plans when necessary
- **Friendship:** To make and keep a friend by caring, sharing, and helping
- **Giving:** To put others first by doing something or giving something to help or show your appreciation for them
- **Initiative:** To take the first action in doing something
- **Integrity:** To act in an honorable way with a sense of what is right and wrong
- **Organization:** To have a plan for using your time and keeping your things in place
- **Patience:** To wait calmly for someone or something
- **Perseverance:** To keep on trying even when something is hard to do
- **Pride:** To act in a way that makes you feel good about what you have done
- **Problem Solving:** To find an answer when you do not know what to do
- **Responsibility:** To do what you are supposed to do with a good attitude and without being reminded
- **Self Discipline:** To control your own behavior and use all the lifeskills without being reminded
- **Sense of Humor:** To laugh and be playful without hurting others

## School-Wide Procedures

### Hallway Procedures

1. **Walk** on the right side of the hall.
2. Face the front in a straight, single file line.
3. Keep your hands to yourself.
4. Walk silently to show respect to others who are learning.

## **Restroom**

1. Walk into the restroom quietly and use a quiet voice.
2. Use the toilet and sink appropriately. (Flush the toilet.)
3. Wash your hands.
4. Use the hand dryer appropriately.
5. Walk quietly out of the restroom.
6. Be respectful of others who use the restroom by keeping it clean.
7. Report any evidence of inappropriate use of the restroom to an adult immediately.

## **Assembly**

1. Follow hall procedures to assembly area.
2. Enter silently.
3. Sit in your assigned row - on your bottom, facing the front.
4. Respond appropriately to the program - no booing, yelling, hooting, hollering.
5. Remain seated until directed to leave.
6. Follow exiting directions - leave quietly.
7. Exit using hall procedures.

## **Playground**

1. Follow hall procedures to playground area.
2. Always stay in your assigned area where you can see a teacher and a teacher can see you. Get permission from an adult before moving to a different area of the playground.
3. Use the equipment appropriately.
  - Slide down the slide on bottom with feet first.
  - Walk up all ladders.
  - Do not jump on the "bridge."
  - Swings: Walk far from students swinging. Do not climb on the poles of the swing set. Swing at a safe level and do not push others in the swing. Stop the swing to get out - no jumping. Do not twist the swings.
  - Form a line to get on the equipment if it is crowded (always line up going the same way).
  - Cross the monkey bars grasping with hands only - no climbing or sitting on top.
  - Leave wood chips and rocks on the ground.
  - Use the tether balls appropriately.
  - Climbing Dome: Limit of 10 students at a time on the climbing dome. Students may sit (not stand) at the top of the climbing dome, and no students may play beneath the climbing dome. Students may climb on the dome with no jumping off, pulling others off, or pushing others off.

- Tire Swings: Children who are not swinging or pushing someone else must stand away from the tire swing (at least as far as the blue posts). When swinging, students must be seated with feet inside the tire. When pushing someone on the tire swing, do not hold on to the outside of the tire swing. The number of students pushing the tire swing should not exceed the number on the swing, and there should never be more than 2 students on the tire swing. (For example, if one student is on the swing, only one student may push.) Swinging in a circular motion on the tire swings may cause nausea and dizziness. If students choose to swing in this manner, they should not request to visit the clinic.
  - See Saw: Keep fingers away from the center of the see saw. Limit of 2 students on or near each see saw (one student allowed on each end). Students may not try to bounce each other off the see saw. When others are waiting, students should limit their time on the see saw to a reasonable amount.
  - Students may not dig in the dirt on the playground. (Our playground is uneven enough without any additional "help"). Instead, students should help keep our playground looking nice by playing on provided equipment or in designated areas.
4. When called, gather belongings and line up immediately (Students will not be allowed to return to the playground area for personal belongings.)
  5. Follow hall procedures back to class.

An orientation about correct use of the fitness equipment will be provided to all students by the PE department during the first weeks of school. All students are expected to take good care of our playground equipment, so it can be enjoyed by everyone.

### **Lunchroom Responsibilities**

1. Always walk.
2. Use a quiet voice in the lunchroom.
3. Sit and remain in seat - face the table.
4. Eat your own food - no sharing or playing with food.
5. Use your money for your own purposes - do not buy ice cream or other items for other students.
6. Clean up your own space, including the area under the table.
7. Follow the directions of all adults monitoring the lunchroom.

Students in some grades are permitted to walk in the bus loop area when they have finished eating. Students who wish to walk must clean up their area and wait to be dismissed. Students who do not wish to walk must remain at their table and talk quietly with classmates until they are picked up by their teacher. Also, students must follow the following temperature/clothing guidelines when walking:

- When the "feels like" temperature is above 60 degrees, students may wear shorts or short sleeves if they wish.
- When the "feels like" temperature is 40 degrees - 60 degrees, students need a jacket, sweater, or sweatshirt.
- When the "feels like" temperature is below 40 degrees, students will not be walking.

Specific lunchroom procedures addressing entering and exiting the cafeteria, moving through the serving line, sitting at the table, purchasing ice cream, and walking in the bus loop will be taught during the first weeks of school and reviewed regularly.

**Additional Classroom Procedures:** Teachers and students in the individual classrooms will develop classroom procedures. The Code of Conduct, Life Skills, Lifelong Guidelines, and School-wide and Classroom Procedures will be posted, explained, and discussed regularly with students. Parents are encouraged to discuss these expectations and responsibilities with their children on a regular basis.

**Student Backpacks:** Due to the potential heavy weight of books and binders, second through fifth grade students may use rolling backpacks. Kindergarten and first grade students should not have rolling backpacks since young students often have difficulty guiding them through crowded hallways without the possibility of injuring others.

**Weapons:** Schools are required to warn students and parents that talking/drawing/writing/role playing about weapons or violence toward others is not appropriate in the school setting. Students must also realize that bringing any type of a weapon to school is now not only an offense which will result in disciplinary punishment through the school system, but will also result in serious criminal legal consequences. A weapon is broadly defined to include any pistols, knives with a blade of three or more inches, razors, brass knuckles, black jacks, numchucks, and throwing stars.

## **TEACHER QUALIFICATIONS**

In compliance with the requirements of the No Child Left Behind statute, the Fayette County School District informs parents that they may request information about the professional qualifications of their child's teacher(s). Parents wishing to request the information should contact one of the school administrators.

The following information may be requested:

1. certification information;
2. college major/graduate certification or degree held by the teacher;
3. whether or not the teacher is teaching under an emergency or other provisional status through which Georgia qualifications or certification criteria have been waived;
4. qualifications of the paraprofessional, if paraprofessional services are provided.

## **TECHNOLOGY**

Students are expected and required to abide by the Student Acceptable Use Policy that is signed and returned to the school as well as the county policy regarding electronic devices. To protect the safety of students and to ensure the proper use of our school computers, no "open" Internet searches may be done by students at any time.

Any outside saving devices that teachers permit students to use for specific classroom purposes may be used by the teacher only (not by students). Students may NOT insert any outside device (including flash drives and/or disks, DVDs, etc.) into ANY school computer. The teacher must insert the device, open the specific file for the student, close the file for the student, and remove the device for the student. Furthermore, because of compatibility issues, please be aware that some documents/files may not operate correctly at both home and school. The school is not responsible for damage to student-owned equipment.

## TRANSPORTATION

To avoid yearlong traffic problems, we encourage you to allow your child to ride the bus. All students will attend a Bus Safety Orientation Program.

If it is impossible for your child to ride the bus, we ask that you follow these important guidelines for bringing and/or picking up your child:

1. Drop off time is 7:20 A.M. or later. There is no adult supervision before that time.
2. Supervision is provided at the main entrance; therefore, all students should be dropped off at this entrance. Never drop off students in the bus loop area due to the traffic of arriving buses. In addition, after the last bus unloads, there is no adult supervision in that area.
3. For the safety of our arriving students, you are requested to wait in a single line until you drop off your child at the curb. Drop off may begin after the 7:20 A.M. bell.
4. Do not double-park in the drop off line or park anywhere that requires your child to cross in front of other lanes of traffic. Students will not be allowed to cross traffic lanes to come into the school. If you would like to walk in with your child, please park your car in a parking space and walk with your child into the building.
5. Parents who drive golf carts to school should park in the designated golf cart parking area and walk with their children to the sidewalk. Staff members on duty will supervise children as they walk from the sidewalk to the front entrance.
6. All students not riding a bus home must be picked up at the main entrance where supervision is provided. Golf cart riders are picked up at the main entrance to the school, and car riders are picked up at the front entrance near the gymnasium. Never pick up students in the bus loop area.
7. When picking up your child, please place the "tagboard" name card in the front window of your car. This will be given to you and is to provide proper identification to help insure our students' safety. If you do not have your card, you may be asked to provide a picture ID and come to the office to complete another card to pick up your child.
8. For the safety of our departing children, you are requested to wait in a single line until you pick up your child at the front curb. Students will not be allowed to cross traffic to meet parents in the parking lot and will not be allowed to walk on the sidewalk to a parked golf cart. All parents walking up to the waiting area to pick up children must have the "tagboard" name card with them.
9. Many students are allergic to or afraid of certain animals. Therefore, please leave pets at home, in your vehicle, or on your golf cart during pick up.

*Changes in afternoon pick up should be made with your child before coming to school and with a note to the teacher rather than an email to the teacher or a phone call to the office. The school is unable to accept changes in a child's afternoon transportation or supervision without written consent from a parent or legal guardian. Please do not email transportation changes, as teachers are not always able to check their email accounts during the school day, and substitute teachers do not have access to the teacher's email account. Since the front office is unable to verify the identity of callers, only in extreme emergencies will changes in transportation/supervision be accepted by telephone, and changes by telephone cannot be made after 2:00 P.M.*

# 2011-12 PTO BOARD

## Executive Board

**President** – Susan Sims  
**VP** - Meghan McDonald  
**Treasurer** – Donna Johnson  
**Recording Secretary** – Crystal Dorr  
**Corresponding Secretary** - Diana Schmidt

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## Committee Chairs

**Box Tops** - Roberta Dunn/ Rachel Winter  
**Cultural Arts** - Amy Nyman/Joy McIlwraith  
**Directory** - Ann Blaum  
**Room Parents** - Amy Fitzgerald  
**Playground** - Kent Robinson  
**Newsletter** - Joey Medders  
**Outdoor Classroom** - Susan Shepherd  
**Landscaping** - Carol Landgrebe  
**SCRIP** - Brenda Pace/Leah Fabian/  
Wayne Collins  
**Spring Fling** - Laura Taylor/Becky Talley  
**Spirit Wear** - Carmen Park/  
Elise Tucker/Audrey Robinson  
**Hospitality** - Kathy Phalen/Angela Harris  
**Square One Art** – Jessica Dombek  
**School Box Kits** – Jessica Dombek  
**PE** – Tricia Jacoby  
**Ice Cream** - – Tricia Jacoby  
**Pumpkin Run** - Angie Rover  
**Nutrition Liason** - Ginger Arce-Laretta  
**Direct Drive** – Jill Phillips  
**Media Center** – Mary Beth Kealy  
**Art Volunteers** –Christi Biddle/Dina Gapp

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~ August 2011 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Ramadan 8am – Staff Breakfast (Provided by PTO)	2	3 Set-up for MTT 3-4pm	4 PTO Direct Drive Begins 9-11am - Kindergarten Mini-Day 3:30 Volunteer MTT 4-6pm - Meet the Teacher 5:30pm - New Family Orientation	5	6
7	8 1 <sup>st</sup> Day for Students	9	10 Newsletter Deadline	11 7pm - 5 <sup>th</sup> Grade Band Parent Meeting (Instrument Rental)	12	13
14	15 Media Friends Drive Begins 7pm - Bd. of Ed. Mtg.	16	17	18 School Pictures 7am - School Council Meeting	19	20
21	22	23	24 9:30am - Room Parent Meeting	25 6:30pm - Community Conversation	26	27
28	29 Running Club Begins	30 1 <sup>st</sup> Scrip Order of the Year Due 9:15am - PTO Meeting	31	<b>Notes:</b>		

◀ Aug 2011		~ September 2011 ~					Oct 2011 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				1 6:00-7:30pm – Enrichment Parent Night	2 Scrip Delivery Media Friends Drive Ends	3	
4	5 Labor Day Holiday	6 5-7pm - Chick-fil-A Night, K-2	7 Yom Kippur Begins at Sunset End of 4½ Weeks	8	9	10	
11 Grandparents' Day Patriot Day	12 Progress Report	13 2:30-3:15pm – K- Kids Mtg. 6-7pm - Open House, Grades K- 2	14 7:45am – Rockets and Starrs Mentoring Begins	15 Hispanic Heritage Month 6-7pm - Open House, Grades 3- 5	16 PTO Direct Drive Ends	17 Constitution Day	
18	19 ITBS Testing, 3 <sup>rd</sup> Grade 7pm - Bd. of Ed. Mtg.	20 ITBS Testing, 3 <sup>rd</sup> Grade Scrip Orders Due 2:30pm - Good News Club	21 ITBS Testing, 3 <sup>rd</sup> Grade 1:00 – New Student Cookie Party, Gr. 1-3	22 ITBS Testing, 3 <sup>rd</sup> Grade	23 ITBS Testing, 3 <sup>rd</sup> Grade Autumn Begins Scrip Delivery	24	
25	26 Fall Book Fair	27 Fall Book Fair 11:30am - PTO Mtg.	28 Rosh Hashana Begins at Sunset Fall Book Fair Hearing/Vision Screenings, Grades 1, 3, and 5	29 Fall Book Fair Hearing/Vision Screenings, Grades 1, 3, and 5 2:30-6pm - Book Fair Family Night	30 Newsletter Deadline Eid al Fitr Hearing/Vision Screenings, Grades 1, 3, and 5	Notes:	

◀ Sep 2011							~ October 2011 ~							Nov 2011 ▶						
Sun		Mon		Tue		Wed		Thu		Fri		Sat								
												1								
2		3 National Fire Prevention Week		4 Nat'l Fire Prevention Week 7:45am - Little Dribblers Practice Begins (Every Tues. and Thurs.) 5-7pm - Chick-fil-A Night, Gr 3-5 2:30 - Good News Club		5 National Fire Prevention Week 7:45am - Juggling Team Practice Begins (Every Wed. and Fri.) Walk at School Day		6 National Fire Prevention Week		7 National Fire Prevention Week		8								
9		10 Columbus Day National School Lunch Week End of 1 <sup>st</sup> Nine Weeks		11 National School Lunch Week Scrip Orders Due 2:30-3:15pm - K-Kids Mtg.		12 Cafeteria Worker Appreciation Day National School Lunch Week		13 National School Lunch Week 7am - School Council Meeting NoFlu4U Clinic		14 National School Lunch Week Scrip Delivery		15								
16 Boss' Day		17 National Bus Safety Week Bus Drivers' Appreciation Day Report Card Fire Safety Lessons, 3 <sup>rd</sup> Grade 7pm - Bd. Of Ed. Mtg.		18 National Bus Safety Week School Picture Make-up Date Fire Safety Lessons, 3 <sup>rd</sup> Grade 2:30 - Good News Club		19 National Bus Safety Week Fire Safety Lessons, 3 <sup>rd</sup> Grade		20 National Bus Safety Week Fire Safety Lessons, 3 <sup>rd</sup> Grade 1 <sup>st</sup> Fun Day (Field Day) T-Shirt Order Due Date		21 National Bus Safety Week Student Holiday Fire Safety Lessons, 3 <sup>rd</sup> Grade		22								
23		24 Red Ribbon Week K-Kids Candy Grams Sale		25 Red Ribbon Week K-Kids Candy Grams Sale 9:15am - PTO Meeting		26 Red Ribbon Week K-Kids Candy Grams Sale		27 Red Ribbon Week K-Kids Candy Grams Sale		28 Red Ribbon Week K-Kids Candy Grams Sale		29 Pumpkin Fun Run								
30		31 Halloween		Notes:																

◀ Oct 2011							~ November 2011 ~							Dec 2011 ▶						
Sun		Mon		Tue		Wed		Thu		Fri		Sat								

◀ Oct 2011		~ November 2011 ~					Dec 2011 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		<b>1</b> Day of the Dead <b>Scrip Orders Due</b> 2:30pm - Good News Club 5-7pm - Chick-fil-A Night, K-2	<b>2</b>	<b>3</b>	<b>4</b> <b>Scrip Delivery</b> Running Club Ends	<b>5</b>	
<b>6</b> Eid al Adha Daylight Savings Ends	<b>7</b>	<b>8</b> Election Day 2:30-3:15pm – K-Kids Mtg.	<b>9</b>	<b>10</b> End of 4½ Weeks <b>Thanksgiving Lunch, Grades K and 2</b>	<b>11</b> Veteran's Day 1:30 – Veterans' Day Walk	<b>12</b>	
<b>13</b> American Education Week	<b>14</b> American Education Week 7pm – Bd. Of Ed. Mtg.	<b>15</b> American Education Week Progress Report <b>Scrip Orders Due</b> 2:30pm – Good News Club	<b>16</b> American Education Week <b>Paraprofessional Appreciation Day</b> Peoples Recitation Celebration	<b>17</b> American Education Week	<b>18</b> American Education Week <b>Scrip Delivery</b> 4 <sup>th</sup> Grade Colonial Tea	<b>19</b>	
<b>20</b>	<b>21</b> Thanksgiving Break	<b>22</b> Thanksgiving Break	<b>23</b> Thanksgiving Break	<b>24</b> Thanksgiving Holiday	<b>25</b> Thanksgiving Break	<b>26</b>	
<b>27</b>	<b>28</b> 2:30-4pm – Chorus/Chimes Dress Rehearsal	<b>29</b> 8:15am and 9:15am – Chorus/Chimes Concerts <b>9:15am – PTO Meeting</b>	<b>30</b>	<b>Notes:</b>			

◀ Nov 2011		~ December 2011 ~					Jan 2012 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				1 6:30pm – PTO Meeting/Holiday Concerts	2	3	
4	5 3:30pm – Fayette Co. Recitation Festival, Grades K & 1	6 Scrip Orders Due 2:30 – Good News Club 3:30pm – Fayette Co. Recitation Festival, Grades 2 & 3 5-7pm - Chick-fil-A Night, Gr 3-5	7 Pearl Harbor Day 3:30pm – Fayette Co. Recitation Festival, 4 <sup>th</sup> Grade	8 Holiday Lunch, Gr 3 & 5 3:30pm – Fayette Co. Recitation Festival, 5 <sup>th</sup> Grade	9 Scrip Delivery 1 <sup>st</sup> Gr. Field Trip, Legacy Theater Staff Holiday Lunch (from PTO)	10	
11	12 Newsletter Deadline 7pm – Bd. Of Ed. Mtg.	13 1:15pm – Holiday Parties, Grades K-2 2:30-3:15pm – K-Kids Mtg.	14 1:15pm – Holiday Parties, Grades 3-5	15 Holiday Sing-a-Long 8:30am – Juggling Team Performs 9:30am – Little Dribblers Perform	16 Student Holiday	17	
18	19 Semester Break until Jan. 3	20 Hanukkah Begins	21	22	23	24	
25 Christmas Holiday	26	27	28 Hanukkah Ends	29	30	31	

◀ Dec 2011		~ January 2012 ~					Feb 2012 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1 New Year's Day Holiday	2	3 1 <sup>st</sup> Day of Second Semester 2:30pm – Good News Club 5-7pm - Chick-fil-A Night, K-2	4	5 Report Card	6	7	
8	9	10 Scrip Orders Due 2:30-3:15pm – K- Kids Mtg.	11	12 7am – School Council Meeting	13 Scrip Delivery	14	
15	16 Martin Luther King, Jr. Holiday	17 2:30 – Good News Club	18	19	20 100 <sup>th</sup> Day of School	21	
22	23 Chinese New Year Kindergarten Registration Begins at the Welcome Center 7pm – Bd. Of Ed. Mtg.	24	25 1:00pm – New Student Cookie Party, Gr. 1-3	26 6:00pm – Enrichment Parent Night (New Students Only)	27	28	
29	30	31 Scrip Orders Due 9:15am – PTO Meeting	<b>Notes:</b>				

◀ Jan 2012		~ February 2012 ~					Mar 2012 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			1 Black History Month National Freedom Day Severe Weather Awareness Month	2 Groundhog Day	3 End of 4½ Nine Weeks Scrip Delivery	4	
5	6 School Counseling Week K-Kids Candy Gram Sale	7 School Counseling Week K-Kids Candy Gram Sale 2:30pm – Good News Club 5-7pm - Chick-fil-A Night, Gr 3-5	8 School Counseling Week School Counselor Appreciation Day K-Kids Candy Gram Sale Progress Report	9 School Counseling Week K-Kids Candy Gram Sale Valentine Lunch, Grades 1 & 4	10 School Counseling Week K-Kids Candy Gram Sale	11	
12 Lincoln's Birthday	13 K-Kids Candy Gram Sale 7pm – Bd. Of Ed. Mtg.	14 Scrip Orders Due Valentine's Day 1:15pm – Valentine Parties, K-2 2:30-3:15pm – K-Kids Mtg.	15 1:15pm – Valentine Parties, 3-5	16 Last Little Dribblers Practice	17 Scrip Delivery Last Juggling Team Practice & Performance	18	
19	20 Presidents' Day Holiday Winter Break	21 Mardi Gras Winter Break	22 Washington's Birthday Winter Break	23 Winter Break	24 Winter Break	25	
26	27	28 11:30am - PTO Meeting (Time is Tentative)	29	Notes:			

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				<b>1</b> Music in our Schools Month National Nutrition Month National Women's History Month Youth Art Month	<b>2</b> Newsletter Deadline  Read Across America	<b>3</b>
<b>4</b>	<b>5</b> Exceptional Children's Week	<b>6</b> Exceptional Children's Week 2:30 - Good News Club 5-7pm - Chick-fil-A Night, K-2	<b>7</b> Exceptional Children's Week Grade 5 Writing Assessment	<b>8</b> Exceptional Children's Week Spring Pictures & Class Pictures	<b>9</b> Exceptional Children's Week	<b>10</b>
<b>11</b> Daylight Savings Time Begins	<b>12</b>	<b>13</b> Scrip Orders Due 2:30-3:15pm – K-Kids Mtg.	<b>14</b> Custodian Appreciation Day End of 3 <sup>rd</sup> Nine Weeks	<b>15</b> 7am - School Council Meeting	<b>16</b> Scrip Delivery	<b>17</b> St. Patrick's Day
<b>18</b>	<b>19</b> Spring Book Fair Food Drive 7pm - Bd. Of Ed. Mtg.	<b>20</b> Spring Begins Spring Book Fair Food Drive Report Card 2:30 - Good News Club	<b>21</b> Spring Book Fair Food Drive	<b>22</b> Spring Book Fair Food Drive 2:30-6pm - Book Fair Family Night 4pm - Student Art Show	<b>23</b> Food Drive Fun Day (Field Day) T-shirt Order - Last Order Opportunity	<b>24</b>
<b>25</b>	<b>26</b> Power Parade Running Club Resumes	<b>27</b> Power Parade Scrip Orders Due 9:15am - PTO Meeting	<b>28</b> Power Parade	<b>29</b> Power Parade	<b>30</b> Power Parade Scrip Delivery	<b>31</b>

◀ Mar 2012		~ April 2012 ~					May 2012 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<b>1</b> Palm Sunday April Fool's Day Autism Awareness Month	<b>2</b> Spring Break World Autism Day	<b>3</b> Spring Break	<b>4</b> Spring Break	<b>5</b> Spring Break	<b>6</b> Spring Break Good Friday	<b>7</b> 1st Day of Passover	
<b>8</b> Easter	<b>9</b> National Library Media Week	<b>10</b> National Library Media Week 2:30-3:15pm – K-Kids Mtg. 5-7pm – Chick-fil-A Night, Gr. 3-5	<b>11</b> National Library Media Week CRCT, Grades 3-5	<b>12</b> National Library Media Week CRCT, Grades 3-5	<b>13</b> National Library Media Week CRCT, Grades 3-5	<b>14</b>	
<b>15</b>	<b>16</b> CRCT, Grades 3-5 7pm - Bd. Of Ed. Mtg.	<b>17</b> CRCT, Grades 3-5 3:30pm - 4 <sup>th</sup> Grade Reading Invitational 2:30 - Good News Club	<b>18</b> 3:30pm - 5 <sup>th</sup> Grade Reading Invitational	<b>19</b>	<b>20</b> Spring Fling	<b>21</b>	
<b>22</b> Earth Day	<b>23</b> Turn Off the TV Week End of 4½ Weeks	<b>24</b> Turn Off the TV Week Scrip Orders Due	<b>25</b> Administrative Professionals Day Turn Off the TV Week	<b>26</b> Turn Off the TV Week Progress Report 6:45pm - 5 <sup>th</sup> Grade Parent Night at RSMS	<b>27</b> Turn Off the TV Week Arbor Day Scrip Delivery 4 <sup>th</sup> Grade Recorder Concert	<b>28</b>	
<b>29</b>	<b>30</b> 2:30-4pm – Chorus/Chimes Dress Rehearsal 3pm - 5 <sup>th</sup> Grade Math Bowl	<b>Notes:</b>					

◀ Apr 2012		~ May 2012 ~					Jun 2012 ▶
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
		1 National Bike Month 2:30 - Good News Club 3pm - 4 <sup>th</sup> Grade Math Bowl	2 8:15am & 9:15am – Chorus/Chimes Concerts	3 6pm - PTO Mtg/Spring Concerts	4 Last Day to Check-out from Media Ctr. Running Club Ends 9am - 5 <sup>th</sup> Grade Visit to RSMS	5 Cinco de Mayo	
6	7 Staff Appreciation Week	8 Staff Appreciation Week Scrip Orders Due 2:30-3:15pm – K-Kids Mtg.	9 Staff Appreciation Week National School Nurse Day Staff Appreciation Lunch (by PTO)	10 Staff Appreciation Week	11 Newsletter Deadline Staff Appreciation Week All Media Ctr. Books Due Scrip Delivery	12	
13 Mother's Day	14 Cultural Arts Week	15 Cultural Arts Week	16 Cultural Arts Week	17 Cultural Arts Week 7am - School Council Meeting	18 Cultural Arts Week 7pm - Student Talent Show	19 Armed Forces Day	
20	21 Field Day, Gr. K-2 8am – 3 <sup>rd</sup> Gr Market Day 1:15pm - Parties, K-2 7pm - Bd. Of Ed. Mtg.	22 Field Day, Gr. 3-5 1:15pm - Parties, 3 <sup>rd</sup> & 4 <sup>th</sup>	23 Field Day (Rain Date)	24 12:30pm - 5 <sup>th</sup> Grade Party	25 Last Day of School 8:30am - 5 <sup>th</sup> Grade Honors Day 5 <sup>th</sup> Grade Walk Following Honors Day	26	
27	28 Memorial Day Holiday	29	30	31	Notes:		